

GCG Libraries Group

Minutes of the Meeting of the GCG Libraries Group held on 17th March 2005 at 2.30pm in North Glasgow College.

Present: Chris Rogers
Donald Morrison
Andy Jackson
Margaret Scalpello
Lorraine Forde
Kirsteen Dowie

In attendance: Ian Mathieson
Mark Clark

Apologies: Tony Donnelly
Linda Vaughan
Elisabet Minkova

1. Matters arising

- CAIRNS Project: Mark liaising with Stephen Winch re Z39.50 server configuration.
- Barcode location indicators: issues still unresolved.
- Widening of System Administration rights: each college to e-mail Chris by 29/3/05 indicating which tasks they would like to take more responsibility for locally. Ultimately this will allow each site to carry out minor alterations and updates, but does not reduce the need for proper system administration.

2. JISC Horizon training

- Suggestions for training to be organised by JISC: system administration for all sites, HIP, Webreporter. Chris will contact Fionnuala.

3. Horizon

- Catalogue clean-up. Chris will contact SLIC to seek advice on possible routes to have this work carried out.
- Requests. Requests via HIP working at most locations now, but requests via Staffpac still not working (except for once at CCC). Everyone to try both again and e-mail Mark with results. Some sites experiencing problems logging out on HIP. E-mail Mark if this applies to your site.
- PC Reliance. Working at some sites.

- System Administration.

Ian Mathieson alerted the group to the current financial constraints being placed on GCG by members.

Ian suggested that the system administration paper prepared by Andy does not place enough emphasis on the benefits to learners resulting from having a System Administrator in post.

Ian will provide a copy of the paper to 4 specific members of the Network Management Group in advance of their next meeting to obtain a quick response and suggestion on changes.

- Fault resolution responsibilities.

Some concerns expressed re solutions to logs not being acted upon. Group members were under the impression that Dynix solutions were being acted upon by Mark, rather than passed back to the group members for action or information, since most members have no system administration access or training, and those who do are not in a position to carry out system wide administration duties. We should continue to log problems with Mark. Mark will carry out any work that he can or forward to Dynix help desk. Mark will resolve minor straightforward issues based on suggested solutions from Dynix. If Mark cannot easily and quickly resolve he will send the information out to group members informing that it has not been fixed. The college who initiated the log can contact Mark after that, but some problems are not going to be rectified with no system administrator in place.

4. Dynix Customer satisfaction survey

Group agreed on “Unhappy” as response.

5. DUG/HUG conference- no volunteers to attend.

6. Item barcodes

6000 remaining, Mark will order more

7. BP/FT merger

Funds for administration work on codes following merger of BP and FT. Discussion on whether funding for this could/should come from Project Funds. No agreement reached.

Next meeting: Metropolitan, 28/4/05.