

Minutes of the Meeting of the Glasgow Colleges Libraries Group held on 28 June 2006 at 2.30 p.m. in the Central Business Learning Zone, Central College of Commerce.

Sederunt: Chris Rogers, North Glasgow College  
 George Harkins, GCG  
 Kirsteen Dowie, Central College of Commerce  
 Linda Vaughan, Stow College  
 Loraine Forde, Cardonald College  
 Margaret Scalpello, GCNS  
 Tony Donnelly, GMC  
 Donald Morrison, Langside College  
 Elisabet Minkova, Anniesland College  
 Paul Gorman, GMC

ITEM		Person	Date
	<b>Apologies</b> No apologies.		
1.	<b>Minutes of last meeting</b> <ul style="list-style-type: none"> <li>• Minutes of the meeting 1 June 2006 were agreed as a true record.</li> </ul>		
2.	<b>Matters arising</b> <ul style="list-style-type: none"> <li>• IT qualification for library staff appears not to be running at any centre. It had a very public library focus and relevance to FE staff is questionable.</li> <li>• Tony sent the agreed challenge to the outsourcing option for GCG.</li> <li>• Tony sent the Group's response to John Wheatley's request for records, and the position paper on John Wheatley has been presented to Tom Wilson. At a meeting with Tom Wilson, Tony was informed that permission had been granted to Glasgow City Libraries and John Wheatley to proceed with data extraction.</li> </ul>		
3. 4. 5.	<b>GCG Update/Web Reporter/John Wheatley College</b> <ul style="list-style-type: none"> <li>• Principals held a meeting to discuss GCG Tuesday 27 June. George's secondment was agreed and the possibility of each college paying for systems administration and network support has been discussed.</li> <li>• Web reporter - nothing has been received, but orders have been dispatched. This puts the project 3-4 weeks behind schedule; training will therefore be later than planned.</li> <li>• Horizon - Data tables need to be cleared in July to clear out borrower records. The mass indexer will also run this summer to delete ghost records and those bib records with no</li> </ul>		

	<p>items attached. Down time will be kept to a minimum, and the mass indexer will hopefully be run overnight. Higher versions of Horizon will do this automatically.</p> <ul style="list-style-type: none"> <li>• John Wheatley - Tony summarised his meeting with Tom Wilson (Friday 23 June). The intentions of John Wheatley and the Glasgow City Libraries are unclear. Contact will be made with Glasgow City Libraries to ascertain their intentions. Tony also highlighted the possibility of further outsourcing of library services in Langside, Anniesland and North Glasgow colleges. A dialogue is needed. Tony will draft an email for the Group's responses and send it to Glasgow City Libraries on Friday (30 June).</li> </ul>	TD	30/6/06
6.	<p><b>Library summer school</b></p> <ul style="list-style-type: none"> <li>• The planned events this week have not been delivered due to network problems at Glasgow Met. There is still the intention to run these sessions later in the summer or into the new session. Tony will advise.</li> </ul>	TD	Next meeting
7.	<p><b>GCLG Wiki</b></p> <ul style="list-style-type: none"> <li>• A Wiki is a shared workspace where files can be uploaded, documents jointly written, and where users can add new content and edit content. It aids sharing good practice and demonstrates collaboration.</li> <li>• Paul will circulate the URL and instructions for use.</li> </ul>	PG	ASAP
8.	<p><b>AOCB</b></p> <ul style="list-style-type: none"> <li>• ROLLYO - a piece of free software which creates a focused search engine. Up to 25 websites can be selected and the search engine searches only these.</li> <li>• Maths and Computing are no longer being taught at GCNS. Margaret has offered the specialised computing stock to group members e.g. visual basic. Margaret will send a list of those available when she has removed them from stock.</li> <li>• Discussion on discounts available from book suppliers. Kelvin Books will be circulating a document on discounts for our information.</li> </ul>	MS	Next meeting
9.	<p><b>Data of next meeting</b> TBC - Tony will email the Group when Glasgow City Libraries responds to organise a meeting.</p>	TD	Next meeting